

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 13th May 2019 in the Pettiward Hall

Present: Cllr Simon Tarabella Cllr Sebastian Reeves Cllr James Spencer
Cllr Peter Turner (chair first item)
Paula Gladwell – Clerk 2 members of public

- 2019/1763 **Nominations and election of Chairman** - Cllr Tarabella was nominated, Proposed by Cllr Reeves, Sec Cllr Spencer. Cllr Tarabella was duly elected with all in favour.
- 2019/1764 **Acceptance of Office of New Chairman** - Cllr Tarabella signed the Declaration of Acceptance of Office and took the chair. Cllrs Tarabella, Reeve and Spencer completed their Declaration of Office.
- 2019/1765 **Nominations and election of Vice Chairman** – Cllr Reeves was nominated and elected as Vice Chairman. Prop by Cllr Tarabella, Sec Cllr Spencer, with all in favour.
- 2019/1766 **Apologies for Absence** - County Cllr Penny Otton, District Cllr John Matthissen.
- 2019/1767 **Co option of vacancies** – It was resolved to co opt Peter Turner, Dee Dixon and Simon Waspe to fill three of the four councillor vacancies. Proposed by Cllr Tarabella, sec Cllr Reeve with all in favour. Cllrs Turner, Dixon and Waspe completed their Declaration of Office and were welcomed to the table.
It was agreed that the remaining vacancy be advertised further.
- 2019/1768 **Declarations of Interest in accordance with the council's Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** - None
- 2019/1769 **Minutes of Parish Council Meeting** - It was proposed by Cllr Tarabella that the minutes of the previous Parish Council Meeting were approved, with all in favour. The Parish Council Meeting minutes of 8th April 2019 were signed as a true record.
- 2019/1770 **Public Participation** – No questions
- 2019/1771 **Meeting Schedule** – The meeting schedule for 2019/20 was approved.
- 2019/1772 **Clerks Report** - Congratulations were extended to John Matthissen on his success at the recent District Council elections.
It was confirmed that all councillors would need to complete a new Register of Interests form. Cllr Otton was thanked for her offer to fund the Traffic Survey for Combs Lane as a precursor to an application to extend the 30mph limit.
It was agreed that the clerk complete the Auto Enrolment Pension re-enrol process which is now due.
New councillors were encouraged to take up the offer of Councillor Briefing sessions run by Salc.
- 2019/1773 **Finance** – Section 1 of the Annual Governance and Accountability Return, The Annual Governance Statement 2018/19, was completed, approved and signed. Proposed by Cllr Tarabella with all in favour.
- 2019/1774 The final accounts for the year ending 31st March 2019 were approved and section 2 of the Annual Governance and Accountability Return, Accounting Statements 2018/19, was signed. Proposed by Cllr Tarabella with all in favour.
- 2019/1775 The Finance report for May 2019 was approved.
- 2019/1776 The following payments were approved. Prop Cllr Tarabella, Sec Cllr Reeves with all in favour, Staff salaries for April
- 2019/1777 Gipping Press £350.24
- 2019/1778 Play area gate repair ST £385.00
- 2019/1779 The completion of the Internal Audit by Heelis & Lodge had not yet been received. Noting and any action deferred.
- 2019/1780 It was agreed that no donation to CAB would be made at this time. It was suggested that council discuss providing an amount during the budget process for this donation.
- 2019/1781 **2019 -2020 National Salary awards** - It was resolved to approve the new 2019 -2020 National Salary awards agreed by the joint council for Local Government Services and apply them to the clerks salary in line with the Contract of Employment. Proposed Cllr Reeves Sec Cllr Turner with all in favour.
- 2019/1782 **Planning** – It was Resolved to submit the following comments to MSDC for applications; DC/19/01826 Notification of Prior Approval for a change of use from Premises in Light Industrial Use (class B1(c)) and any land within its curtilage to Dwellinghouses (class C3) Conversion to 3 No. dwellings - Jockeys Hall, Jockeys Lane, Combs. *"Great Finborough Parish Council have NO OBJECTION to this application based on the information available"*

- 2019/1783 The following MSDC decisions were noted; DC/19/01165 Erection of a two and a half storey side extension and open front porch, Home farm, High Road - GRANTED
- 2019/1784 **Correspondence** –There were no comments to tabled correspondence.
- 2019/1785 **Footpaths** – Cllr Spencer was nominated to take on the position of Footpath Warden. Proposed by Cllr Tarabella, sec Cllr Turner with all in favour. Cllr Spencer accepted.
- 2019/1786 There were no issues to report.
- 2019/1787 Footpath Map - It was agreed to pursue the production of a Footpath Map leaflet for circulation to the public. Permission will be sought from Ordinance Survey to reproduce maps. Suggestion was made to include adverts to help with funding, include Countryside code references and circular walks. It was agreed that initially detailed maps be created by the clerk for councillors to include FP numbers, missing signs etc before sourcing someone to design the leaflet.
- 2019/1788 **Book Exchange** - Following discussion on funding, siting and viability of a Book Exchange building, it was suggested that efforts were concentrated on things the village did not already have or are in danger of losing. As there is already a book exchange in the church and the mobile library still visits it was agreed not to pursue a book exchange project at this time.
- 2019/1789 **Matters to be brought to the attention of the council** – It was noted that the Neighbourhood watch scheme no longer had a co ordinator following the sad loss of John Davey. It was suggested that a volunteer be sought to take over this post. In the mean time Cllr Spencer agreed to contact the police and scheme organisers to ensure Great Finborough is still registered and to be the point of contact going forward. Seeking a volunteer will be brought up at the APM.
- It was noted that the footpath at Woodpecker Hill is in need of re chipping. Prices will be sought for replacement bark and further consideration will be added to the next agenda.

Next meeting of the Parish Council - Monday 10th June 2019 at 7.30pm