

GREAT FINBOROUGH PARISH COUNCIL

Minutes of the Parish Council Meeting held on 14th June 2021 in Pettward Hall

Present: Cllr Simon Tarabella (chair) Cllr Norman Vendittelli Cllr Peter Turner
Cllr James Spencer – late Cllr Simon Waspe Cllr Sharon Shipp

Paula Gladwell – Clerk County Cllr Penny Otton (part)
0 members of public District Cllr John Matthissen (part)

- 2021/2352 **Apologies for Absence** - Cllr Sebastian Reeves
- 2021/2353 **Declarations of Interest in accordance with the council's Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** – None
- 2021/2354 **Minutes of Parish Council Meeting** - It was proposed by Cllr Tarabella, Sec Cllr Turner that the minutes of the previous Parish Council Meeting were approved, with all in favour. The Parish Council Meeting minutes of 4th May 2021 were signed as a true record.
- 2021/2355 **Public Participation** – No questions.
- 2021/2356 **Planning** – It was RESOLVED to submit the following comments to application DC/21/03074 Change of use of land and erection of building for use as 3 No. Holiday lets. Stable Cottage, High Road "Great Finborough Parish Council have *NO OBJECTION to this application based on the information available*" Proposed by Cllr Tarabella with all in favour.
- 2021/2357 The following MSDC decisions were noted; DC/21/02353 Application for Approval of Reserved Matters following Outline Approval DC/18/05541 – Appearance, Landscaping, L:ayout and Scale for the Erection of 1 No. Dwelling, cartlodge and construction of a new vehicular access (amended scheme and resubmission of DC/20/05760 – Willowmere, Combs Lane – GRANTED DC/21/02077 Outline Planning Application (Access to be considered, all other matters reserved) – Erection of 4No. Dwellings and garages (re-submission of DC/20/05842) Land at rear of East House, High Road – GRANTED DC/21/01022 Erection of outbuilding for use as yoga studio/office (following demolition of existing) Keepers Cottage, Finborough Park – GRANTED DC/21/01424 Demolition of existing garage. Erection of 1 no. 1.5 storey garage with first floor boarded area for storage within attic trusses. Drake Cottage, High Road – GRANTED.
- 2021/2358 **Clerks Report** – It was confirmed that funding had been approved by MSDC to cover the cost of the Housing Needs Survey.
It was noted that the last visual inspection of the street lights took place a year ago. It was agreed that a further inspection and a requote to replace the lights would be needed in the Autumn before the public consultation. The Clerk will seek information on timescales and costs for this.
- 2021/2359 **County Cllr Penny Otton** – Cllr Otton gave her report which had been circulated and is attached to these minutes.
- 2021/2360 **Finance** – The Finance report for June 2021 was approved.
- 2021/2361 The following payments were approved. Prop Cllr Tarabella, sec Cllr Turner with all in favour, Staff salaries for May.
- 2021/2362 Solar Sign tool IC £49.18
- 2021/2363 MSDC Bin Emptying £632.65
- 2021/2364 Gipping Press £175.11
- 2021/2365 Green Scene £354.12 & £187.08
- 2021/2366 It was RESOLVED to approve the purchase of two new batteries for the Solar Speed Sign at an approx cost of £250.00. Proposed Cllr Tarabella, sec Cllr Waspe with all in favour. Cllr Tarabella will action an order.
- 2021/2367 **Middlefield Drive Play Area** – The Risk Assessment was reviewed. It was noted that children are playing well together, numbers are not exceeding the maximum allowed and families are social distancing. The buffer zone fencing is working with no further issues with children disturbing neighbouring residents. It was agreed that all COVID rules and notices would remain in place.
- 2021/2368 Thanks were extended to Rodney and Jane for their volunteered time and efforts in refurbishing the benches inside the play area.
- 2021/2369 It was RESOLVED to engage The Play Inspection Company via MSDC to carry out the Annual Play Inspection at the quoted cost of £45.95 plus £4.59 admin. Proposed Cllr Tarabella with all in favour

- 2021/2370 Refurbishment Project – Cllr Tarabella reported on the recent meeting of the Working Group. Designs and consultation responses have been analysed and a decision on equipment and layout had been put forward. We are now just waiting on the three companies to provide like for like quotations that can be used in funding applications. Funding has been applied for from The National Lottery and Virador both of which have passed stage 1 in the process. Cllr Tarabella is now working on the applications for stage 2. A response from MSDC regarding the application for CIL money is still awaited. Cllr Otton has kindly agreed to act as our Third Party contributor in the Virador application for £2000.
Thanks were extended to the three resident volunteers on the Working Group whose input has been invaluable.
Cllr Shipp confirmed that she had offered The Chestnut Horse as a venue for a Craft Fair on 17th July with all proceeds going to the Play Park refurbishment.
- 2021/2371 It was RESOLVED to approve and adopt the Maintenance and Management Plan, Proposed Cllr Tarabella with all in favour. It was noted that this policy was needed for funding applications and would form part of the project going forward.
- 2021/2372 **District Cllr John Matthissen** – Cllr Matthissen gave his report which had been circulated and is attached to these minutes. Cllr Matthissen confirmed that he has spoken with the manager of the flood team at SCC LLFA and he and Cllr Otton are scheduled to meet with him and an officer from the Environment Agency to discuss facilitating a meeting with local parish representatives from Great Finborough, Rattlesden, Buxhall and Onehouse in an effort to do something positive to help the flooding issues.
- 2021/2373 **Footpaths** – There was no report from the Footpath Warden. It was noted that footpath 31 has not been cut; the Clerk will confirm which paths are on the MSDC cutting list.
- 2021/2374 **Correspondence** – There were no comments to tabled correspondence.
- 2021/2375 **Local Housing Needs Survey** - It was Resolved to establish a LHNS Working Group tasked with the creation, distribution and analysis of the survey in collaboration with Sunila Osborne from Community Action Suffolk. It was agreed that the group be made up of at least 3 councillors, the Terms of Reference for the working group will be drafted.
- 2021/2376 **White Entrance Gates** – It was noted that the Cllr Turner and the Clerk will meet on site with SCC Highways Officer, Matthew Fox, to confirm sites and any movement of existing street furniture. The re quote from Glasdon showing an approx increase of £100 overall was noted.
- Cllr Spencer entered the meeting.
- 2021/2377 **Matters to be brought to the attention of the council** – Cllr Tarabella confirmed that he would attend the Understanding CIL training session with SALC

Next meeting will be held in Pettward Hall on Monday 12th July 2021 at 7.30pm