

Great Finborough Parish Council

To Members of the Council: YOU ARE HEREBY SUMMONED to attend the MEETING of GREAT FINBOROUGH PARISH COUNCIL, which will be held **THE UPSTAIRS MEETING ROOM** at Pettiward Hall on MONDAY 11th March 2024 at 7.30pm for the purpose of transacting the following business:

Members of the Public. Members of the public are welcome to attend and may address the council during public participation.

Agenda

1. **To receive apologies for absence.**
2. **To receive member's declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests in accordance with the council's Code of Conduct for the items on the agenda and to note any request and determination for dispensations relating to those interests.**
3. **To sign the minutes of the Parish Council meeting of 19th February 2024 as a true record.**
4. **Public Participation.**
5. **County Cllr Otton's Report**
6. **District Cllr Matthissen's Report**
7. **Clerks Report.**
8. **Planning -**
 - a. To consider any applications received including; DC/24/00494 Construction of 14000m³ drainage reservoir. Stowmarket Golf Club, Lower Road, Onehouse.
 - b. DC/24/00652 Construction of vehicular access and hardstanding. Cagmans Farm, High Road.
 - c. To note any decisions made by Mid Suffolk District Council including DC/23/04767 Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 3, Class Q – conversion of buildings to form 4 No. Dwellings – REFUSED and DC/23/05771and DC/23/05772 Listed Consent. Erection of single storey side/rear extension. Demolition of porch, conservatory and rear canopy. Replacement windows and render. Bridge Farm, Valley lane. – GRANTED and DC/24/00391 Discharge of Conditions Application for DC/23/05102 – Condition 3 (Dimensions) and 4 (Agreement of Materials) Pettiward hall, High Road - APPROVED
9. **To consider the future publication of the newsletter including editorial and content policy.**
10. **Finance -**
 - a. To approve the Finance Report for March 2024.
 - b. To authorise payments as appropriate including: Staff Salaries January & February, Greenscene £620.00, Clarkes Fencing £110.80, Community Heartbeat Trust £130.74, Gipping Press £204.00 & £240.00
 - c. To appoint an Internal Auditor for the year ending 31 March 2024 and consider their Terms of Engagement and Audit Plan.
 - d. To consider a contribution to the cost of replacing the signage at City Lane.
 - e. To note the rejection of the application to use the balance of lottery funds on the 5 year buffer zone maintenance and to consider an alternative application.

Clerk *Mrs Paula Gladwell*
Green Farm Barn, Great Green, Cockfield, Bury St Edmunds,
Suffolk, IP30 0HJ
01284 828112 finboroughparishclerk@gmail.com

- 11. To consider the renewal of the Asset of Community Value application for The Chestnut Horse Public House.**
- 12. To consider the format of the Councillor Surgery on Saturday 16th March 2024.**
- 13. To consider the format and date for the Annual Parish Meeting.**
- 14. Village Maintenance –**
 - a. To review the Annual Middlefield Drive Play Park Risk Assessment and action any recommendations.
 - b. To receive a report from the Maintenance Working Group of 18th January 2024 and consider future working groups.
 - c. To receive an update on the provision of a brick plinth for the village sign.
 - d. To consider any other matters reported.
- 15. Flooding Working Group –**
 - a. To receive the notes of the meeting of 19th February 2024 and consider any recommendations
 - b. To approve the draft letter to be sent to Suffolk County Council LLFA on behalf of all neighbouring parishes.
 - c. To confirm attendance at the SCC Scrutiny Committee on 12th March 2024 to convey the groups concerns.
 - d. To fix a date and format for the next meeting.
- 16. Woodpecker Hill - To note the residue of funds in the old volunteer group bank account and to consider the future set up of the volunteer group.**
- 17. Footpaths –**
 - a. To receive a report from the Footpath Warden - Cllr Campbell
 - b. To consider the Proposed Diversion of Great Finborough Public Footpath no 4 (part) – Highways Act 1980 Section 119 and Proposed Diversion of Great Finborough Public Footpath no. 5 (part) – Town and Country Planning Act 1990 Section 257
- 18. Correspondence –** To consider any tabled correspondence.
- 19. Tree & Hedge Management Working Group –** To receive the minutes of meeting of 8th February 2024 and consider any recommendations.
- 20. To consider providing a defibrillator and CPR training session.**
- 21. To consider the format for an event to celebrate D Day 80 on 6th June 2024.**
- 22. Matters to be brought to the attention of the council.**
- 23. Motion to exclude Temporarily the Public and Press** Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed concerning staffing.
- 24. To consider the quotes for the 2024 open space maintenance contract.**

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